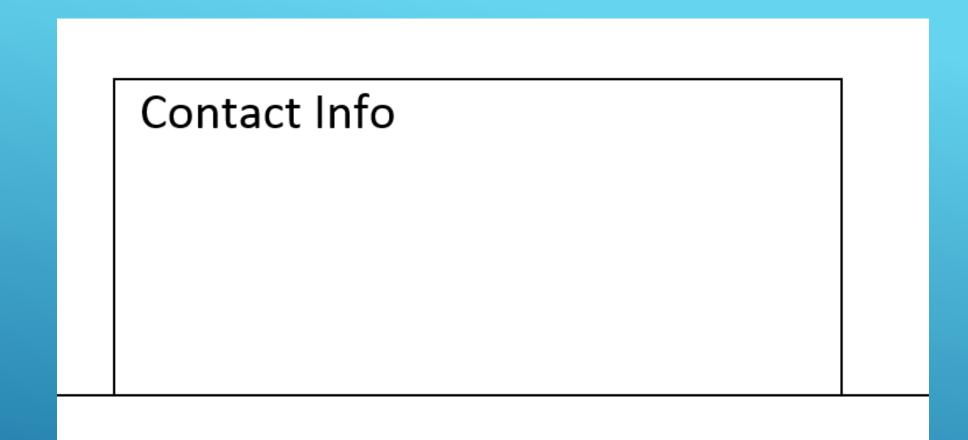
RESUME

(Employment)



CONTACT INFO

Contact Info

B.Yu.Van@gmail.com

B.Yu.HK@gmail.com

What Should you not include?

CONTACT INFO

Education

EDUCATION

Education

Eric Hamber Secondary School Current Grade

Expected Graduation Date

Major Courses

Elective Courses

EDUCATION

Employment/Volunteer Experience

Name of the organization

Duties

When

(Top 3)

EMPLOYMENT/VOLUNTEER EXPERIENCE

Special Awards/Language Skills

Recent awards

- Big
- Medium
- Small

- Speak
- Read/Write
- Worked in the community

Most Important!!!

SPECIAL AWARDS/LANGUAGE SKILLS

Reference

- 1) Think Carefully before selecting someone
- 2) Ask them if it is ok for you to use them as a reference

Name Organization Position Email



REFERENCE/DATE

Who are You:

- ▶I am a high school student from....
- ▶I am a high school graduate from....
- ▶I am a university graduate from....

PERSONAL STATEMENT

What do you want to do with your future

▶ I am in the process of

Examples:

- ► Completing my.....
- ▶ Changing my career from.....to......

PERSONAL STATEMENT

What type of job/position are you applying for:

- I am hoping to apply for an entry position in your organization.

PERSONAL STATEMENT

- ► White Spot
- >McDonalds
- Dairy Queen
- **►Starbucks**

WEBSITE APPLICATIONS

Over the past twenty years of my professional career, I have devoted myself to empowering others to achieve their goals beyond their expectation and to lead by example. In and out of the classroom I have made a point to strive for the best in all that I do.

Having completed my Masters Degree in Organizational Leadership & Learning, coupled with my decade long service in various leadership positions, I look forward to the challenges ahead and for the years to come.

MR. YU'S PERSONAL STATEMENT

